

**Corporate Office & Central Laboratory :**

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Email : indore@choksilab.com

Website : www.choksilab.com

CIN - L85195MP1993PLC007471

To,  
The Corporate Relations Dept.  
Bombay Stock Exchange  
PJ Towers Dalal Street,  
Mumbai — 400001.

July 21, 2020

Script Code :526546

**Sub: Annual Secretarial Compliance Report for the year ended 31<sup>st</sup> March, 2020 under Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations,**

Pursuant to Regulation 24A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are enclosing herewith a certified copy of the Annual Secretarial Compliance Report for the period ended March 31,2020.

**FOR CHOKSI LABORATORIES LIMITED**

  
**SANJAY CHOUREY**  
**COMPANY SECRETARY & COMPLIANCE OFFICER**

**Baroda Laboratory :**

829 GIDC, Makarpura  
Baroda - 390 010 (Guj.) INDIA  
Mobile no.: 081550 59016/17/18/19  
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E-mail : baroda@choksilab.com

**Bengaluru Laboratory :**

Siddhi Vinayaka Complex,  
Plot No. 8, 2nd Phase, Near BDA Complex  
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BENGALURE 560 079 (Karnataka)  
E-mail : bangalore@choksilab.com  
Tel. : +91 080-23186929

**Goa Laboratory :**

C-18,C-20 Verna Industrial Estate  
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**Panchkula Laboratory :**

Plot No. 362, Industrial Area, Phase - II  
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Tel.: +91-172-5048600, 5048601  
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E-mail : panchkula@choksilab.com

**Vapi Laboratory :**

II<sup>nd</sup> & III<sup>rd</sup> Floor, Gokul Complex, 101/8,  
GIDC-Char Rasta Behind GIDC Office,  
Vapi -396 195 (Guj.) INDIA  
Tel.: +91-260-2433488, 2434061, 2432731  
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E-mail : vapi@choksilab.com

**SHIVANI MITTAL**

**PRACTICING COMPANY SECRETARIES**

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**M.NO. 58414 CP. 22012**

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**Phone- +917999894919**

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**ANNUAL SECRETARIAL COMPLIANCE REPORT**

***(For the Financial Year Ended on 31<sup>st</sup> March 2020)***

***{Pursuant to regulation 24A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015}***

**To,  
CHOKSI LABORATORIES LIMITED  
6/3, MANORAMA GANJ  
INDORE MADHYA PRADESH  
452001.**

We have examined:

(a) All the documents and records made available to us and explanation provided by **CHOKSI LABORATORIES LIMITED** ("the listed entity"),

(b) The filings/ submissions made by the listed entity to the stock exchanges,

(c) Website of the listed entity,

(d) any other document/ filing, as may be relevant, which has been relied upon to make this certification, for the year ended **2019-20** ("Review Period") in respect of compliance with the provisions of :

(a) The Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and

(b) The Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

(a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;

(b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; (Not applicable as the Company during the reporting period under Audit)

(c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;

(d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; (Not applicable as the Company during the reporting period under Audit)

(e) The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999 and The Securities and Exchange Board of India (Share Based Employee Benefits) Regulation, 2014. (Not applicable as the Company during the reporting period under Audit).

(f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; (Not applicable as the Company during the reporting period under Audit).

(g) Securities and Exchange Board of India (Issue and Listing of Non Convertible and Redeemable Preference Shares) Regulations, 2013; (Not applicable as the Company during the reporting period under Audit).

(h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;

(i) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 as amended from time to time regarding the Companies Act and dealing with client

(j) The Securities and Exchange Board of India (Depository and Participant Act), 2018

(k) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009 as amended from time to time. (Not applicable as the Company during the reporting period under Audit).

(l) Foreign Exchange Management Act, 1999 and the Rules and Regulations made thereunder to the extent of Foreign Direct Investment, Overseas Direct Investments and External Commercial Borrowings. (Not applicable as the Company during the reporting period under Audit).

(m) The Company has complied with the requirements under the Equity Listing Agreements entered into with BSE Limited;

The Securities and Exchange Board of India (Buyback of Securities) Regulations, 1999 (Not applicable as the Company during the reporting period under Audit)

Other specifically applicable laws to the Company:

- (a) The Employee Provident Fund & Miscellaneous Provisions Act, 1952;
- (b) Employees State Insurance Act, 1948;
- (c) Payment of Gratuity Act, 1973;
- (d) The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013.

**Based on the above examination, I/We hereby report that, during the Review Period:**

The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:-

S. No.	Compliance Requirement	Deviation	Observations/Remarks of Practicing Company Secretary
1	Updated website to be maintained under Regulation 46 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015	Website not updated	To be updated

The listed entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued thereunder insofar as it appears from my/our examination of those records.

**We have also examined compliance with the applicable clauses of the following:**

Secretarial Standards issued by the Institute of Company Secretaries of India.

During the period under review, the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, etc. mentioned above:

We further report that :

During the period under review, the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, etc. mentioned above

The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors.

The changes, if any, in the composition of the Board of Directors that took place during the period under review were carried out in compliance with the provisions of the Act.

Adequate notice is given to all Directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance, and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.

All the decisions at the Board Meetings and Committee Meetings have been carried out unanimously as recorded in the minutes of the meeting of the Board of Directors or Committees of the Board, as the case may be.

There are adequate systems and processes in the Company commensurate with the size and operations of the Company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

There were no such specific events/actions in pursuance of the above referred laws, rules, regulations, etc., having a major bearing on the Company's affairs.

**Place: Indore**

**UDIN- A058414B000413771**

**Date: 02/07/2020**

Yours faithfully



**Shivani Mittal**

**Practicing Company Secretary**

**ACS: 58414, CP: 22012**